

**TOTAL PLACE FEBRUARY CONTENTS LIST**

<b>Chapter</b>	<b>Title</b>	<b>Notes</b>	<b>Lead Responsibility</b>
<b>1</b>	<b>Executive Summary</b>		
1.1	Current Situation <ul style="list-style-type: none"> <li>• Customer experience</li> <li>• Processes/systems</li> <li>• Resources/costs</li> </ul>		Robin/Ian/Georgina
1.2	New world: <ul style="list-style-type: none"> <li>• Customer experience</li> <li>• Processes/systems</li> <li>• Resources/costs</li> </ul>		Robin/Ian/Georgina
1.3	Benefits: <ul style="list-style-type: none"> <li>• Customer value – improved experience</li> <li>• Efficiencies/savings</li> </ul>		Robin/Ian/Georgina
1.4	Outline of next steps: <ul style="list-style-type: none"> <li>• Very top level implementation plan</li> <li>• Governance</li> </ul>		Robin/Ian/Georgina
1.5	- Issues for escalation - Challenges facing the project locally		Robin/Ian/Georgina
1.6	Learnings: <ul style="list-style-type: none"> <li>• What can we share?</li> <li>• What is transferable?</li> </ul>		Robin/Ian/Georgina
<b>2</b>	<b>Background and Context</b>		
2.1	About Central Bedfordshire and Luton	As per September	No action
2.2	Governance of the Pilot	Updated to include LCJB	Robin Porter
2.3	Customer Insight	Updated to reflect old (pre additional funding) paradigm	Sue Nelson
2.4	Background on the Central Bedfordshire LSP and the Luton Forum	As per September	No action
2.4.1	Luton Forum	As per September	No action
2.4.2	Central Bedfordshire LSP	As per September	No action
2.4.3	Local Criminal Justice Board		
2.5	Overview of the key challenges for the area	As per September	No action
2.5.1	Luton	As per September	No action
2.5.2	Central Bedfordshire	As per September	No action
<b>3</b>	<b>Methodology</b>	<b>Update</b>	<b>Ian</b>

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3.1	Lean	Received in Oct- needs to be stitched into the report	Ian
3.2	Customer Insight	New detail	Sue
3.3	Broad Methodology for High Level Spend Mapping	As per September	No action
<b>4</b>	<b>Public Sector Spending in Central Bedfordshire and Luton</b>		
4.1	High Level Spend Mapping	Update to pick up errors	Jean/Emma
4.2	Organisation funding mapped against the partnership themes	Update to pick up errors	Jean/Emma
<b>5</b>	<b>'From Dependence to Self-Reliance'</b>	As per September	No action
5.1	Background	As per September	Ian to update
5.2	Access to Benefits	Write up of the 27 <sup>th</sup> Nov presentation	Ian
5.2.1	Current situation: Processes/systems	Write up of the 27 <sup>th</sup> Nov presentation	LT
5.2.1.1	Issues Identified	Write up of the 27 <sup>th</sup> Nov presentation	LT
5.2.1.2	Customer Insight	New work	Sue
5.2.1.3	Current Financial Situation Resources/costs	New work	LT
5.2.1.4	Stakeholder Map	New work	Ian
5.2.2	The Vision	Write up of the 27 <sup>th</sup> Nov presentation - Objectives	Ian
5.2.3	Business Case- intro	New work	Ian
5.2.3.1	Options	Write up of the 27 <sup>th</sup> Nov presentation	Ian
5.2.3.2	Future Model Customer experience Processes/systems	Write up of the 27 <sup>th</sup> Nov presentation	Ian
5.2.3.3	Benefits: <ul style="list-style-type: none"> <li>• Customer value – improved experience</li> <li>• Efficiencies/savings</li> </ul>	Write up of the 27 <sup>th</sup> Nov presentation	Ian
5.2.4	Financial Analysis	New work	LT/Jean
5.2.5	Local and National Challenges and Barriers	Write up of the 27 <sup>th</sup> Nov presentation	LT input/Ian
5.2.6	Other risks	New work	Ian
5.2.7	Implementation Plan- Quick wins	New work	Ian

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5.2.8	Implementation Plan- Longer term	New work	Ian/LT
5.2.9	Investment Appraisal	New work	Ian/LT
5.3	Integrated Offender Management	Write up of the 27 <sup>th</sup> Nov presentation	NV
5.3.1	Current situation: Processes/systems	Write up of the 27 <sup>th</sup> Nov presentation  Katie to provide data	LT  Katie
5.3.1.2	Issues Identified	Write up of the 27 <sup>th</sup> Nov presentation	Debbie to lead LT/NV/Greg to assist
5.3.1.3	Customer Insight	New work	Sue
5.3.1.4	Current Financial Situation Resources/Costs		LT/Sam
5.3.1.5	Stakeholder Map		NV
5.3.2	The Vision	New work- Objectives	NV- Katie to sign off
5.3.3.1	Business Case- intro		Nick
5.3.3.2	Options		Nick/Katie/Greg
5.3.3.3	Future Model Customer experience Processes/systems		Nick/Katie/Greg
5.3.3.4	Benefits: • Customer value – improved experience Efficiencies/savings		Nick/Katie/Greg
5.3.4	Financial Analysis		Nick/Katie/LT
5.3.5	Local and National Challenges and Barriers		Nick/Katie/Greg
5.3.6	Other risks		Nick/Katie
5.3.7	Implementation Plan- Quick wins		Nick/Katie
5.3.8	Implementation Plan- Longer term		LT/Nick/Katie
5.3.9	Investment Appraisal		LT/Katie
<b>6</b>	Communications and Engagement		<b>Rik</b>
<b>7</b>	Key learning points and sharing the learning		<b>LT/Sue</b>
	TBD		
	The total costs of TP through Discretionary effort		<b>Sue</b>
<b>8</b>	The Way Forward		<b>RP</b>

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8.1	Local Governance	TBA	RP
	Other themes	TBA	RP
	Utilising National Learning	TBA	RP
	Post 5 Feb	TBA	RP
9	Appendices		
	Luton Forum LAA Indicators	As per September	No action
	Central Bedfordshire LAA Indicators	As per September	No action
	Additional Financial Information		
	Unemployment Statistics		
	Integrated Offender Management A3		
	A2B A3		
	The Programme		James Herd
	[Approach to delivery of the Sub themes]		
	Meeting Matrix and Attendees		James Herd
	IOM PROCESS Map		LT
	A2B PROCESS Map		LT